

Jones Refrigeration Service, LLC.

7303 Burlison Rd. Suite. 406 Austin, TX 78744



Job Application

Personal Information

Name

Last: _____ First: _____ Social Security number: _____

Present Address

Street: _____ City: _____ State: _____ Zip: _____

Phone Number

Home: _____

Work: _____

Cell: _____

How did you learn of the opening?

List relatives/friend who work for Jones Refrigeration Service. _____

Can you perform the essential functions of the job with or without reasonable accommodation? _____

If accommodation were needed, what would that be? _____

Are you 18 years of age or older? _____

If hired, can you submit certification of you legal right to work in the US. _____

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Driver's License

The following section must be completed if you are applying for a position that requires the operation of a motor vehicle, owned or leased by the company, or if you must use your own vehicle for company purposes. If assigned a company vehicle, you will be subject to periodic Driver License Record check.

Driver's License Number: _____ Ste Issued: _____ Exp Date: _____

Has your driver's license ever been suspended or revoked for any reason?

If yes, Please give date and reason:

Have you been involved in a vehicle accident of any type within the last 5 year? _____

If yes, give date the nature and severity of the accident(s). _____

If you have been convicted of driving while intoxicated or under the influence, please explain:

List traffic citations you have received during the last 5 year preceding date of this application, and state the disposition of each, such as dismissed, paid fine, defensive.

Date: _____ Type: _____ Disposition: _____

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Education

Grammar School	Name and Location	Major	Years Attended	Degree or Diploma Received
High School				
College				
Technical				

Skills

List any skills you have that are relevant to the job for which you are applying:

Skilled in: (circle one) Laborer Service Technician Deliver Installer
Commercial equipment handler Equipment remover

HVAC (circle one) Laborer Apprentice Journeyman
Foreman Superintendent

Professional License Held: _____ State _____ Number _____ Date Expires _____

Do you have EPA license? Circle Yes or No

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Employment History/ This section must be completed: List below all present and past employment starting with your most recent employer (last ten years). Account for all periods of unemployment. You must complete this section even if attaching resume.

Attach an additional sheet if necessary.

ARE YOU CURRENTLY EMPLOYED? YES NO

Company: _____ Job Title/Position: _____ Salary/wage: _____

Address: _____ Supervisor: _____ Phone: _____

Description of Duties (indicate responsibilities, accomplishment and contributions.)

May we contact this employer? Yes or No

Company: _____ Job Title/Position: _____ Salary/wage: _____

Address: _____ Supervisor: _____ Phone: _____

Description of Duties (indicate responsibilities, accomplishment and contributions.)

May we contact this employer? Yes or No

Company: _____ Job Title/Position: _____ Salary/wage: _____

Address: _____ Supervisor: _____ Phone: _____

Description of Duties (indicate responsibilities, accomplishment and contributions.)

May we contact this employer? Yes or No

Company: _____ Job Title/Position: _____ Salary/wage: _____

Address: _____ Supervisor: _____ Phone: _____

Description of Duties (indicate responsibilities, accomplishment and contributions.)

May we contact this employer? Yes or No

Please explain all periods of unemployment:

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DRUG TEST REQUIREMENT FORM

In consideration for my employment by Jones Refrigeration Service, I agree to submit to a drug test prior to my employment.

I acknowledge that if I am hired before the results of the test are received, and it subsequently is determined to be positive, my employment by Jones Refrigeration Service will be terminated for just cause.

I acknowledge that if the drug test results are received prior to my start date, and it is determined minimum of three months have passed, if the test result are positive, this offer of employment will be withdrawn.

I further acknowledge that I will not be considered for submitting an application for rehire until a minimum of three months have passed, if the test results are positive.

Signature of Applicant

Date

Signature of Company Representative

Date

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Employment Desired

Position Desired: _____

Salary: _____

Date available to start: _____

Type of Employment (circle one)

Full-time Part-time Summer Intern

Felony/Misdemeanor Convictions

Note: A criminal conviction, deferred probation, court supervision, found or plead guilty to a criminal charge or pending charge will not necessarily disqualify an applicant from employment. The date of conviction nature of crime and other relevant factors will be considered in making the employment decision.

Have you ever been convicted, received deferred prosecution/adjudication probation court supervision or found/plead guilty to a criminal charge (felony or misdemeanor)? _____

If yes, state nature of the crime(s) location/jurisdiction, and disposition of the case (attach separate sheet if necessary). _____

Have you ever been convicted, received deferred prosecution/adjudication, probation, court supervision, or found/plead guilty to a criminal charge (felony or misdemeanor)? Yes or No

If yes, state nature of the crime(s) location/jurisdiction, and disposition of the case (attach separate sheet if necessary):

Military Service Record

Are you a U.S. Veteran? Yes or No

List any training you received in the US Armed Forces that is relevant to the position you are applying for: _____

Emergency Contact

In Case of Emergency Notify:

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Professional References

Name: _____ Company/Address _____

Business Relationship: _____ Phone: _____ Years known: _____

Name: _____ Company/ Address _____

Business Relationship: _____ Phone: _____ Years Known: _____

Name: _____ Company/Address _____

Business Relationship: _____ Phone: _____ Years known: _____

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that any falsification or willful omission shall be sufficient cause of dismissal of refusal of employment. I also understand that an incomplete or unsigned application will not be consider I authorize investigation of statements contained herein and the reference listed above to give you any and all information convening my previous employment and any pertinent information they may have and release all parties from all liability for any damage that may result from furnishing same to you. I understand that, if hired, the employed follows an 'employment at will" Policy, in that I, or the employer, may terminate my employment of unauthorized aliens; all persons hired must submit satisfactory proof of employment authorization and identify; failure to submit such proof will result in denial of employment.

Signature: _____ Date: _____